

ANNEX 1

GRANT APPLICATION

1. Name of applicant

2. Name of organization

3. Title of the project

4. The project period (the time interval between the start date of the first activity and the completion date of the last preparation/implementation activity of the project).

Starts on: day/month/year_____ ends on: day/month/year_____

5. The project implementation term (the time interval between the start date of the first activity and the completion date of the last activity addressed to the final beneficiary public)

Starts on: day/month/year_____ ends on: day/month/year_____

6. Place for cultural project implementation

7. APPLICANT	
Full legal name	
Acronym (abbreviation) (if applicable)	
Legal status	
Official address	
Correspondence address	
Website	
Identification data (Tax ID, FISCAL CODE)	
IBAN, Bank	
Legal representative	
Surname and first name	
Correspondence Address	
Telephone	
Fax	
E-mail	
Project Coordinator	
Surname and first name	
Correspondence Address	
Telephone	
Fax	
E-mail	

8. Field of the project:

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9. Applicant's Presentation (max. 20 rows)

10. The short description of the cultural activities previously carried out by the sponsorship applicant. This summary shall be used by RCI for any likely public presentations of the project.

11. The general objective of the project (max. 10 rows)

This summary shall be used by RCI for any likely public presentations of the project.

12. The specific objectives of the project (max. 10 rows)

This summary shall be used by RCI for any likely public presentations of the project.

13. Summary of the project (max. 10 rows)

This summary shall be used by RCI for any likely public presentations of the project.

14. Cultural project justification (1 page)

Description of the context of the cultural project execution, the needs covered by the cultural project and its relevance for Cantemir Programme, the added value of the cultural project, the innovating nature, relevance, impact.

15. Target group (to whom is intended the cultural project)

a. Direct beneficiaries of the cultural project

b. Indirect beneficiaries of the cultural project

16. Detailed description of the project activities

Please provide as detailed a description of the activities as possible to allow the project to be evaluated.

In the case of promotional events, please specify:

- Event type
- The country, the city and the venue
- Date/dates of performance
- List of participating artists and guests
- Repertoire/list of exhibited works/technical details/discussion topic, etc. In addition, please attach written/audio/video materials, photos, etc., as appropriate, depending on the specifics of your project.
- Estimated number of participants / audience
- The official method of documenting the number of participants / audience
- Visibility of the financier - the method of promoting the RCI financing
- Other information you consider relevant.

In the case of advertising and promotion materials: In the preamble, please present the promotion strategy (concept and detailing of the promotion stages), including the media and institutional partners considered in the reference market (their brief description).

Please specify (separately, for each individual material):

- Type of material (e.g. poster/flyer/invitation/sticker/leaflet/brochure/CD/DVD/catalog/web or street banner, Website, radio or TV spots/press release, etc.)
- Quantity achieved
- Format and graphic concept
- Content (the information that will appear in the leaflet/brochure/CD/DVD/catalogue)
- The language(s) in which it will be performed
- Mode of distribution/display/broadcast
- Target audience – the audience to whom the material is addressed
- How to document the distribution/display.

The following are accepted as proof of distribution: the recipient's name and receiving signature; signed confirmation of receipt, in the case of shipments by post or courier; the list of distribution

places for flyers/posters/stickers/leaflets and relevant photos; web counters for monitoring web page traffic.

- Material design samples
- Visibility of the sponsor - the method of promoting the RCI financing
- Other information you consider relevant.

17. Activities schedule (indicative)

Activity (number and name of the activity)	As of	As to	Country, city and venue	Organization and/or person in charge
Activity no.				
Activity no.				
Activity no.				
Activity no. etc.				

18. Results and outcomes of specific activities of the project

19. Impact on target groups

20. Description of project resuming and/or expanding opportunities on the long term

21. Methods for promoting the cultural project

22. Risks of the cultural project

23. Evaluation of the cultural project

24. Project team

For each person proposed for the project team, please indicate the name, position and duties. The project team means the team appointed for dealing with the project management.

25. Partners and associates of the cultural project

26. Funding sources for the project (summary)

	Amount (RON)	Percentage out of the total amount
1. Amount applied for to RCI		
2. Co-funding (aggregate of the below mentioned)		
2.1. Applicant available funds		
2.2. Sponsorships (to be nominated separately)		
2.3. Partnerships (to be nominated separately)		
2.4. Other funding institutions (to be nominated separately)		
Total (1+2)	*	

* must be in accordance with the total expenses of the budget granted by the Romanian Cultural Institute and mentioned by the applicant in Annex 2.

The aggregate of other funding sources, either available or drawn, must amount minimum 10% of the project value

27. PARTNER

This section is to be filled in for each organization – partner that has signed the partnership declaration.

Full legal name	
Acronym (abbreviation) (if applicable)	
Legal status	
Official address	
Correspondence address	
Website	
Legal representative	
Surname and first name	
Position	
Correspondence Address	
Telephone	
Fax	
E-mail	
Organization expertise	
Brief presentation of the activity of partner entity. It is advisable to enclose informative/presentation materials regarding the experience of the partner entity, especially the experience with projects similar to the one for which funding is requested.	

28. Signs for the applicant (legal representative),

Name

Position

Signature and stamp

Date